

Church Street Marketplace District Commission Meeting Minutes
May 17, 2017

Commissioners present: Jeff Nick, Marc Sherman, Jed Davis, Lorre Tucker, Buddy Singh, Lara Allen, Linda Magoon. CSM Staff Present: Ron Redmond, Jenny Morse, Becky Cassidy
Visitors: Andres Arango, Frank Bouchett, Betty Bouchett, Joe Frank, Marion Fritz, Mark Kalloz, Jeff Berger, Brian Wexler, Drew Wexler.

- I. COME TO ORDER
- II. AGENDA
- III. MINUTES – April 2017 Approved unanimously
- IV. Public Forum
 - a. Request from Andres Arango for jewelry cart on Church Street
 - i. Motion to approve – Buddy. Second – Lorre Tucker. Permit approved
- V. CHAIR’S REPORTS
 - a. Presentation from Jeff Nick regarding Church Street Marketplace Financial Facts
 - i. Discussion on indirect fees the City charges. Fees can be unpredictable. Per city charter – no operational dollars can be given to CSM. Capital Reserve line item to be added to operating budget. Need to be able to understand where the indirect fees come from – ratio of our budget or ratio of City budget?
 - ii. Letter from property owners and business owners to the Mayer requesting an explanation of indirect fees
 - iii. Letter to state discussion on overall budget and two specific line items
 - b. FINAL REVIEW OF FY 18 OPERATING BUDGET
 - i. Motion to reject budget on grounds the City’s fees seem unreasonable and there is no give back for services provided by the Church Street Marketplace – Marc Sherman. Second – Buddy. Motion passes unanimously. Next step – Letter from fee payers. Discussion on what happens in the case of an expanded district
 - c. RECOMMENDATION FOR FY 18 COMMON AREA FEE
 - i. No recommended fee increase for FY 18
 - ii. Motion to not increase fee, but cannot recommend a common area fee due to uncertainty regarding the FY18 budget – Buddy. Second – Jed. Motion Unanimously passes
- VI. EXECUTIVE DIRECTOR’S ANNUAL REVIEW
 - a. Positive opinions regarding Executive Director based on coffee meeting with stakeholders. What is Ron’s plan regarding five year plan or ten year plan?
 - i. Ron is committed to staying through DID expansion.
 - ii. Discussion regarding how staff will be structured in the case of expansion
 - b. Biggest success – Collaborating with Catherine Simonson of Howard Center and Bob Rusten, City’s CAO, to finalize operating budget for FY 18 Street Outreach Program
 - i. Suggestion for DPW to add line item in Garage budget for Street Outreach
 - c. Ron working on delegation and continue building relationships with the City
- VII. ADJOURN