

CSM Commission Meeting Minutes
March 22, 2017

Commissioners Present: Jeff Nick, Michael Ly, Marc Sherman, Lara Allen, Buddy Singh. CSM Staff present: Ron Redmond, Jenny Morse, Becky Cassidy. Visitors: Kelly Devine, Meg McGovern

- I. COME TO ORDER
- II. AGENDA
- III. MINUTES
 - a. Motion to approve – Buddy; Second – Michael Ly; Minutes approved
- IV. PUBLIC FORUM
 - a. Discussion around tent sales and blocking the 9-foot right of way. CSM and Commission to come up with a rule regarding these requests.
- V. CHAIR'S REPORTS
 - a. Finance Report
 - i. Preview of FY18 BUDGET – Funding Street Outreach, Reducing City Direct Expenses in FY 18
 - 1. Running slightly over budget, 70% of Fiscal year, 75% of budget
 - 2. Discussion about snow removal costs. Thank you from Commission to Jim Daly, Maintenance Director, regarding the speedy snow removal.
 - 3. Presentation from Ron Redmond on CSM Fund Balance History
 - a. Indirect fees charged to CSM – 6% of the budget. Has increased significantly this year.
 - b. Unclear what services CSM is receiving from the City in “general government” and “information services” General taxes should be paying for these services – not CSM budget. Request for explanation on these fees. City currently pays \$11k to CSM for snow removal.
 - 4. Street Outreach Funding
 - a. Presentation from Ron regarding current Target Funding Blend and Workforce Blend. Ron proposed to increase from \$7,500 to \$20,000 to help fund Street Outreach. Calls for service of those team members dedicated to the downtown shows 51% of Downtown calls occur on the Marketplace. Concerns from Commissioners regarding increasing CSM funding of Street Outreach. Commission consensus: If CSM increases funding for Street Outreach, CSM should be charged less for City Services.

- 5. Property Repairs line – change to “Capital Improvement Fund”
 - b. Executive Director’s Annual Review
 - i. Annual Review to include input from fee payers as well as Commissioners. Jeff Nick to coordinate.
 - c. Marketplace Public Parking Garage Update
 - i. Update from Kelly Divine – Injuries have put Kelly out of work for a while, working on signage, interviewing new candidates for Parking Director, RFP for new PARC System.
 - d. Update Downtown Improvement District
 - i. Working group to meet and recommend a consultant. Group to use Downtown Santa Monica, Inc. as a model.
- VI. ADJOURN