

CSM Commission Meeting Meeting Minutes
July 15, 2015

Commissioners present: Jeff Nick, Eli Lesser Goldsmith, Buddy Singh, Robin Sutphen, Phil Merrick, Lorre Tucker, Chad Hutchins, Lara Allen
Staff present: Ron Redmond, Jenny Morse
Visitors: Mark Kalloz of North Face, Deb Miller of Ken's Pizza

- I. COME TO ORDER
- II. AGENDA
- III. MINUTES
 - a. Motion to approve June minutes: Buddy; Second: Lorre. Minutes approved
- IV. PUBLIC FORUM
- V. CHAIR'S REPORTS
 - a. Commission governance of public right of way on side streets in the Marketplace District
 - i. Discussed Sidewalk Café proposal from Church and Main
 1. Church Street and City Attorney to analyze charter re: Commission's authority on side streets as it relates to outdoor cafes and meet with DPW.
 2. If CSM has authority, to manage side streets of Church Street, motion to manage outdoor cafes (Dobra, Church & Main Restaurant) on side streets and paint sidewalks – Eli, Second – Buddy, Motion approved
 - b. Preliminary/Analysis of Year End FY15
 - i. City hasn't booked the revenue yet for FY15 which affects surplus to be applied toward negative fund balance. Alice Astarita to meet with CSM staff August 3 to review year end.
 - c. Commission Governance: Election of Chair, vice chair, treasurer for FY 16
 - i. Nomination for Jeff Nick for Chair – Buddy, seconded by Phil, unanimous.
 - ii. Vice chair – Nomination for Eli for Vice Chair by Buddy, seconded by Lara, unanimous.
 - iii. Treasurer – Nomination for Buddy for treasurer by Eli, seconded – Lara, unanimous.
- VI. EXECUTIVE DIRECTOR'S REPORT
 - a. Reporting downtown crime data using BPD's system
 - i. BPD's new Chief starts September 1st and CSMC will seek will invite him to Commission. Ron meeting w/ BPD's new statistician to analyze crime trends in the downtown
 - ii. Discussed proposal to create a pedestrian right of way on sidewalks in downtown, beyond Marketplace that might be 6 feet wide.
 - b. Cart Vendor Program Presentation

- i. Licensing Committee discussing possible expansion of cart sizes in certain locations only. Larger sized carts will enable vendors to place coolers inside their carts and increase seasonality of carts; larger carts potentially block storefronts. Current rules allow 32 square feet – Committee analyzing 40 and 48 square feet.
- VII. Capital Improvements/Maintenance
 - a. Update on CSM's capital plan
 - b. Presentation on Wifi
- VIII. Merchant and Marketing
 - a. Art Wednesdays in August proceeding with Frog Hollow
 - b. Merchant committees for Halloween, holiday enhancements in 2015, Easter 2016
- IX. Municipal Relations/Futures
 - a. Parking update – Discussion to eliminate 2 hours free parking in the Marketplace garage, keep 2 hours free in other city garages, reduce rates there to encourage employees to park there. Validation program with stores in discussion.
 - i. Commissioners want to meet with DPW prior to the hiring of the new manager of the parking garage
- X. ADJOURN